

**PLEASE TYPE ALL SECTIONS** (please do not complete by hand)

|  |  |  |  |
| --- | --- | --- | --- |
| Brides name | |  | |
| Grooms name | |  | |
| You will become the new Mr & Mrs? | | (Insert sur name) | |
| Date | |  | |
| Location & postcode | |  | |
| Date | |  | |
| **Start Time** | **End Time** | **Description** | |
|  |  | Guest arrival | |
|  |  | The wedding | |
| Would you like me to ask guests to refrain from taking photos as the bride walks up the aisle so phone screens do not appear in your official photos?  Yes / No | | | |
| Would you like me to ask guests to put their mobile phones on silent during the wedding ceremony so as not to interrupt the moment?  Yes / No | | | |
| Managing your front row seats I strongly advise placing a card on each seat you want reserved for someone special with their 1st and 2nd name on it.  Is this something you will do? Yes/No | | | |
| Guest Seating Would you like mixed seating (most popular), or friends and family placed on the bride or grooms side (traditional)  Mixed Yes  Bride & Grooms side Yes  (Please amend to your liking) | | | |
| Photos Sometimes photographers ask for help gathering guests for photos, but because I do not know what they look like, could you ask an usher, bridesmaid or sibling who knows the people you want to photograph, to work alongside me? Simply enter their name(s) here: | | | |
|  | | | |
|  | | | |
| Wedding ceremony | | | |
|  | | | |
|  |  | Room inspection | |
|  |  |  |  |
|  |  | Wedding dinner | |
| **Speeches**: (If the name(s) are unusual please provide phonetics) | | | |
| First speaker (normally person who gives bride away)  Plus relationships to the bride (e.g dad, step-dad, son etc) | | |  |
| Second speaker (normally the groom) | | |  |
| Third speaker (normally the best man) | | |  |
| Are speeches before or after dinner.  (my recommendation is afterwards to assist chef with his timing on serving your perfectly prepared meal. If speeches are before, and overrun there is a chance your meal quality may diminish. | | |  |
| Would you like me to hand out the Pearls of Wisdom?  It’s a great way to break the ice | | |  |
| Would to play the Mr & Mrs Game during the meal?  It’s a great way to create fun and laughter. | | |  |
| Would you like to play the ‘Table Centrepiece Game’?  Highly recommend! It’s a hilarious way to give away your flowers or other centrepiece. You can even choose to give lottery tickets or drinks tokens or something else if you wish. For an example of what to expect, please scroll down to the ‘Centrepiece Game’ on this link: <https://www.djterryjlewis.com> | | |  |
|  | | |  |
| **Wedding party & suppliers** | | | |
| Number of day guests | |  | |
| Number of evening guests | |  | |
| Name of coordinator and  Telephone number | |  | |
| Photographers name and telephone number | |  | |
| Videographers name and telephone number | |  | |
| Brides mothers name | |  | |
| Brides fathers name | |  | |
| Grooms mothers name | |  | |
| Grooms fathers name | |  | |
| Chief bridesmaid | |  | |
| Bridesmaid 1 | |  | |
| Bridesmaid 2 | |  | |
| Bridesmaid 3 | |  | |
| Bridesmaid 4 | |  | |
| Best-man (or men) | |  | |
| Usher 1 | |  | |
| Usher 2 | |  | |
| Usher 3 | |  | |
| Where are you going  on honeymoon? | |  | |